

JEEWAN JYOTI PUBLIC SCHOOL, **SONDHI**

SCHOOL SAFETY COMMITTEE

The safety and security of all the students and staff at Jeewan Jyoti public School is one of our most important priorities. Families trust schools to keep children safe during each and every school day.

Jeewan Jyoti public School has a safety committee, which meets on a regular basis to discuss issues specific to their building and update safety protocols. The committee organizes and conducts regular school safety drills and updates building emergency plans, as and when needed.

"School Safety" has been defined as creating safe environment for children, starting from their homes to their schools and back. This includes safety from any kind of abuse, violence, psycho-social issue, disaster: natural and manmade, fire, transportation. Emotional safety is especially important because it is often difficult for teachers and parents to detect emotional problems and difficulties in children. Bullying can cause victimized students to suffer from lower self-esteem and daily stress about their well-being.

Details of SMC members:

S.NO.	NAME	DOMAIN	DESIGNATION
1.	MS. SUMAN	PRINCIPAL	CHAIRPERSON
2.	MS. PREETI	VICE PRINCIPAL	HEAD OF CSA
3.	Ms. PRATIBHA	MEMBER	ADVISOR
4.	Ms. NEELAM RANI	MEMBER	MANAGEMENT
5.	Ms. HIMANSHU	MEMBER	MEMBER

Indicative Child safety checklist for schools

This safety checklist takes into consideration different dimensions of child safety and provides indicators under five important sections.

- **Section-I deals with Physical Safety**
- **Section-II - Emotional and Personal Safety**
- **Section III - Social Safety**
- **Section-IV - Emergency Preparedness**
- **Section-V deals with Cyber Safety**

Section I - Physical safety

School Building

1. The School building is as per the norms under National Building Code of India 2005

2. The school maintains the standards and norms of the school as specified in section 19 of the RTE Act.
3. The building has been certified as per the norms as safe for housing the students by the local authorities.
4. The school building and premises are free from inflammable and toxic materials.
5. Centralized Public Announcement systems are installed in the school.
6. The CCTV monitoring system is monitored regularly.
7. The electrical fittings in the classrooms and corridors are working properly and are secured properly.
8. Switch Board/main switches are working properly, the switch board is covered and cautioned.
9. The corridors and staircases are clear of obstructions.
10. Classroom doors and emergency doors are clear of obstruction.
11. Fire extinguishers are in place.
12. Water filter/ purifier/ RO system is functional.
13. School has separate toilets as per prescribed, for girls and boys.
14. There are separate toilet blocks for children for 3 to 6 years of age.
15. There are attendants for children in age group for 3-6 years to assist children.
16. There is running water facility in all the toilets.
17. Toilets are cleaned and maintained regularly.
18. Toilets are having arrangements for disposing waste material, especially for girls.
19. Cross ventilation in classrooms and library is well maintained.
20. Rooms are properly illuminated with lighting.
21. First Aid kit is in handy place.

Fire Safety Management

1. The school has a fire safety certificate.
2. The fire safety certificate of school updated and renewed periodically.
3. The school has adequate firefighting systems in place to meet any emergency.
4. The school is in touch with local firefighting agencies for mock drill training to a crisis management group.
5. Are emergency steps in place in the school for fire safety management?
6. There is a trained management team available in the school for initial fire hazard management.
7. The school has obtained NOC from Fire and Rescue Services Department.

Earthquake Management

1. Periodic earthquake drills are being conducted as per the guidelines of NDMA.
2. Necessary steps have been taken during construction of the building for earthquake safety for the building.
3. The staff of the school trained/ oriented for initial response w.r.to disaster management.

Safety in the Playground and Sports Activities

1. The school following guidelines and norms and standards laid down by Sports Authority of India (SAI).
2. The school conducted police verification of the staff employed for sports activities in the school.

3. Coaches employed in the school are qualified and trained.
4. The school playground is safe for the students to play games.

Water Safety

1. The safety certificate for drinking water has been obtained.
2. The water provided to the students tested by the local authorities periodically.
3. The school ensure safe potable water always.

Laboratory Safety

1. The laboratories in the school are positioned as per rules.
2. There is space for free mobility for students in case of an emergency.
3. The chemicals and instruments are kept safely beyond the access of others.
4. There is a first aid box available in the laboratory.
5. There is proper ventilation and exhaust facility in the laboratory.
6. The school displayed the first aid procedures for the students in the laboratory.
7. The school team is trained to meet any emergency in the laboratory.

Transport Management and Safety

1. The school is owning/ running buses for students.
2. The school has complied with the rules and regulations stipulated by the local transport authorities and guidelines by Ministry of Road Transport and Highways.
3. The teachers' delegated responsibilities for transport management.
4. The school bus drivers trained and have a regular license.
5. Police verification of bus staff, mainly drivers have been done before appointing them.
6. The school obtained a signed affidavit from all its employees that they have not been accused of offence under any child related laws/legislations, particularly POCSO Act, 2012 and JJ Act, 2015.
7. The school ensure whether the students are cautioned to keep a safe distance before starting the bus.
8. The students trained by the school in maintaining orderliness in buses.
9. The children have been exposed to traffic rules.
10. Fire extinguishers are there in the school bus.
11. There is a first aid box in all the school buses.
12. A teacher or attendant escort the children till their stop after de-boarding the bus.

Section-II: Emotional and Personal Safety

Health

1. The school keeps the medical records of students with special health problems.
2. There is a doctor-on-call for emergency, in school.
3. The school holds regular health check-ups as prescribed by the Department of Education (DoE).
4. Parents communicate their child's health issues to the school authority.
5. The school have tie up with a nearest hospital of the school.
6. The basic medicine kit/first- aid box is available in the school.
7. The First-Aid protocols for common injuries is displayed at prominent places in school.

8. Contact numbers of Doctor, Hospital, Ambulance, including private service, for emergency medical care are displayed in a prominent location.
9. Teachers and key staff are trained in first aid and CPR. They have basic training in counselling, identification of disabilities, learning difficulties etc.
10. Health Education to students on health issues including balanced diet, nutritious alternatives to junk food, regular eating habits, personal hygiene etc are provided.

Safety of Children against Sexual Abuse

1. The school have a grievance committee on Child Sexual Abuse (CSA).
2. All teaching, non-teaching, contractual and other staff is sensitized on the CSA committee and child laws.
3. All teaching and non-teaching staff is specifically trained to be alert to signs and indicators of child abuse
4. Parents and students sensitized from time to time on the Child Protection Policy/Guidelines/child laws and reporting Mechanisms.
5. There is a recruitment and verification protocol and procedure in place for teaching, non-teaching, contractual, voluntary and other staff, before they are allowed to work with the children.
6. The school undertake on-going training for teaching and key non-teaching personnel on protection of child rights, child safety and child development, child abuse and related issues.
7. The Child Safety Poster on display in prominent locations of the school.
8. There are books/reading materials on child safety and protection available in the school library and accessed by students and Teachers.
9. Children are regularly oriented towards good touch and bad touch.
10. Children are made aware regarding preventive steps to be taken w.r.t [Child Sexual Abuse](#).
11. The school conduct awareness programs to sensitise students on harms of substance abuse, mutual and peer respect, gender sensitivity, social responsibility; and consequences of behaviour or action, including penalisation under law such as JJ Act, 2015 and POCSO Act, 2012.
12. The school has Children's Forums or Clubs that promote children's participation and provides platform for them to discuss and share with the teachers and those in authority on safety, protection and other relevant issues.

Section III : Social and Emotional Safety

1. Children are given guidance and trained on adequate age appropriate social skills in managing emotions and building healthy peer relationships.
2. There is an Anti-Bullying Committee in School.
3. Children aware of anti-bullying committee (ABC)
4. Through conducting sessions on life skills, are students taught coping skills to manage fear, anger and stress and prevent abuse on self or others to build self-esteem and confidence among students.
5. All types of bullying is discouraged and prohibited in the school premises students are asked to refrain from bullying, ragging, criticism, rude language, and malicious gossiping.

Section IV : Cyber Safety

1. Access to computer rooms and use of electronic and technological devices by students supervised by teachers. Social Networking sites are blocked in the school computers.
2. Students are regularly educated on safe usage of technology and how to be responsible digital citizen – sensible use of mobiles, sms, mms, internet, mail or net chats, effect of plagiarism and how to avoid risky behaviour.
3. Students are educated to understand their responsibilities, the consequences under the laws on cyber misuse, bullying, harassment etc.
4. School Authority and children oriented on procedures to be followed and steps prescribed within the legal frame work in the event of cyber abuse or crime – legal recourse and information about Cyber Crime Department in the Police.
5. Cyber-crimes are handled with sensitivity and confidentiality.

First Aid Kit in school

The school is equipped with the First Aid Kit containing:

- Thermometer
- Roller Bandage
- Gauze Pad
- Lotion Chlorhexidine (Savlon)
- Lotion Povidone-Iodine (BETADINE)
- Framycetin Sulphahte (SOFRAMYCIN)
- Splints
- Tourniquet
- Kidney Tray
- Cotton
- Eye Pad
- Tape Adhesive
- Band Aid
- Scissors
- Box
- Ice Bag Sample
- Hot Water Bottle